



Position: Custodian
Department: Operations

OPCC and Lamp Community are now one.

Summary

The Custodian is responsible for the day-to-day maintenance of agency buildings and facilities. This position will ensure that the agency operates clean, safe, and well-maintained facilities that meet industry and funding source standards.

ESSENTIAL DUTIES & RESPONSIBILITIES

1. General clean up of facilities which includes sweeping, scrubbing and burnishing floors, washing windows, cleaning restrooms and vacuuming and shampooing carpets, as assigned
2. Maintain a clean and sanitary environment in the restroom, shower and kitchen areas
3. Move furniture, boxes and other heavy items and organize all storage areas
4. Perform groundskeeping duties including sweeping, mowing and trimming hedges and picking up litter

QUALIFICATIONS

1. One year's experience in a responsible maintenance position
2. Basic reading and writing skills in English and Spanish
3. Able to follow spoken and written instructions in English and Spanish
4. Able to climb ladders to roofs
5. Able to frequently stand, reach, lift, bend, kneel, stoop, push, and pull items weighing 50 pounds or less
6. Able to occasionally lift, push, and pull items weighing 75 pounds or less
7. Able to work as a team member
8. Able to organize time and responsibilities efficiently
9. Valid CA Driver's license, reliable car, auto insurance, and an acceptable driving record
10. High School diploma or GED preferred

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Apply with salary expectations, cover letter, and resume via email

jobs@lampcommunity.org

OR

Mail:

OPCC/ Lamp Community Human Resources
526 San Pedro ST
Los Angeles, CA 90013

OR

Fax:

323-940-4759